

Warren Valley Basin Watermaster Special Meeting Agenda

55439 29 Palms Highway
Yucca Valley, California

Wednesday, June 16, 2009
5.30 p.m.

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
HDWD Sheldon Hough, Roger Mayes, Sarann Graham, Bob Stadum, Dan Munsey

Non-voting members: Blue Skies Country Club Representative, Joshua Tree Retreat and Event Center: Victoria Jennings, Executive Director
Minimal Producers Representative: Judy Dulaney.
3. **APPROVAL OF AGENDA**
4. **PUBLIC COMMENTS**
This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction, not listed on the agenda. Please limit comments to three (3) minutes or less. State law prohibits the Board of Directors from taking action on items not included on the agenda.
5. **CONSENT CALENDAR**
 1. Demand List – Checks # 30018-30026
 2. Minutes of the meeting held December 16, 2009
6. **BUDGET 2010-2011**
Board to adopt the 2010-2011 Budget.
7. **UNITED STATES GEOLOGICAL SURVEY 2009-2010 WORK PROGRAM**
Board to consider approving \$79,400 to be paid for part of the United States Geological Survey Groundwater Monitoring Program for the 2009-2010 work plan.
8. **SECRETARY'S COMMENTS/REPORTS**
9. **DIRECTORS' REPORTS/COMMENTS (INCLUDING NON-VOTING DIRECTORS)**
10. **ADJOURNMENT**

Posted June 10, 2010
Jennifer Cusack,
Deputy Secretary (HDWD)

In accordance with the Americans with Disabilities Act of 1990, if you require special assistance to attend or participate in this meeting, please contact the District at 760.365.8333 at least 48 hours prior to the meeting.

NOTE: This video recording of this meeting is scheduled to air on Time Warner Cable Channel 10 on Wednesday, June 23rd and Thursday, June 24th at 7:00 p.m.

NOTE: Items to be placed on the agenda must be in the District office at least seven (7) business days prior to the scheduled board meeting.

Hi-Desert Water District Watermaster Fund Demand List

Report Date 06/08/10

Period .12/10/09-06/08/2010

Checks:30018-30026

<u>Check No.</u>	<u>Payable To</u>	<u>Amount</u>	<u>Description</u>
30018	Sarann Graham	\$ 125.00	Expense Reimbursement
30019	Sheldon Hough	\$ 125.00	Expense Reimbursement
30020	Roger Mayes	\$ 125.00	Expense Reimbursement
30021	Dan Munsey	\$ 125.00	Expense Reimbursement
30022	Robert Stadum	\$ 125.00	Expense Reimbursement
30023	Valley Independent Printing	\$ 370.19	
30024	Best Best & Krieger	\$ 466.10	
30025	Best Best & Krieger	\$ 1,222.20	February Legal Fees
30026	Best Best & Krieger	\$ 615.90	
Total		\$ 3,299.39	

Warren Valley Basin Watermaster Special Meeting Minutes

55439 29 Palms Highway
Yucca Valley, California

Wednesday, December 16, 2009
5:00 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Graham called the meeting to order at 5:01 p.m. Bill Horne led the Pledge of Allegiance

ROLL CALL

Directors Present: Director Hough, Director Mayes, Director Stadum, Vice President Munsey, President Graham

Absent: Blue Skies Country Club Representative, Victoria Jennings with Mental Physics, and Minimal Producers Representative, Judy Dulaney.

Staff Present: Ed Muzik, Joe Glowitz, and Jennifer Cusack.

Approval of Agenda

MSC¹(Stadum /Mayes) unanimously approved.

PUBLIC COMMENTS

None

CONSENT CALENDAR

1. Demand List – Checks # 30007 – 30017
2. Minutes of the meeting held June 24, 2009

Director Mayes made a motion to approve the consent calendar Director Stadum seconded.

MSC¹ (Mayes/Stadum) unanimously approved.

ANNUAL REPORT OF THE WARREN VALLEY BASIN WATERMASTER

Joseph Glowitz gave the staff report.

Public Comments:

Bill Horne, of Yucca Valley, commented about the Warren Valley Basin Watermaster and the District annually calculating the availability of water in the basin reserves. Also he would like to see the change of nitrate readings on one page in graph type format for all years; to look at trend on a per well basis.

The Board directed staff to look into Bill Horne's request.

Ramon Mendoza, of Yucca Valley, questioned how much the District spent on water.

President Graham commented that that request is public information and to request it from Mr. Luckino.

Draft-Pending Board Approval

The Board directed staff to find out why our water year dates are from October to September.

Director Hough made a motion to adopt the Annual Report of the Warren Valley Basin Watermaster for the period of October 1, 2008 through September 30, 2009. Director Mayes seconded.

MSC¹ (Hough/Mayes) unanimously approved.

SECRETARY'S COMMENTS/REPORTS

Ed Muzik commended Randi Munro for preparing the report.

DIRECTORS' REPORTS/COMMENTS (INCLUDING NON-VOTING DIRECTORS)

Director Munsey thanked Randi Munro on the Board's behalf for preparing the report.

Director Mayes thanked Mark Ban for answering questions and Randi Munro for putting the report together.

ADJOURNMENT 5:16 p.m.

Attested by:

Secretary of the Board of Directors
Watermaster

Approved:

President of the Board of Directors
Watermaster

¹ MSC – Motion made, seconded, and carried.

**Warren
Valley
Basin
Watermaster**

Date: June 16, 2010
To: Board of Directors
From: Ed Muzik, General Manager
Subject: 2010/2011 Fiscal Year Budget

**Prepared/
Presented by:** Frank J. Luckino

Recommendation: The staff recommends that the Board approve the budget for the fiscal year 2010-11 and its submission to the Court.

Fiscal Impact: Deficit spending (\$97,665)

Background:

Budget 2010-2011

The proposed budget for FYE 2010-11 has revenues of \$37,310, expenses of \$135,080, with a net deficit of (\$97,665). The current cash reserve balance is \$109,715.22. The 2 extraordinary items are USGS monitoring program for \$79,400 and \$30,000 for the urban water master plan. Both of these items have been split between the wastewater fund and the water fund, respectively.

**Warren Valley Basin Watermaster
Income Statements
Fiscal Years 2010 & 2011**

Revenues	Budget 2009-10	Forecast 2009-10	Budget 2010-11
Production assessment	\$37,961	\$36,659	\$37,310
Interest income	<u>\$151</u>	<u>\$59</u>	<u>\$105</u>
Total revenues	\$38,111	\$36,718	\$37,415
Expenditures			
Labor and benefits			
Administration	\$9,552	\$11,123	\$9,858
Meter reading	\$3,408	\$2,900	\$2,723
Engineering	\$2,704	\$0	\$109,400
Meter installation & certification (Mental Physics and Blue Skies CC)	\$2,250	\$0	\$0
Legal	\$13,960	\$3,511	\$10,000
Audit fee	\$1,500	\$1,500	\$1,500
Directors' fees	\$2,833	\$1,250	\$1,250
Miscellaneous	<u>\$192</u>	<u>\$494</u>	<u>\$350</u>
Total expenditures	\$36,399	\$20,777	\$135,080
Net income	\$1,713	\$15,941	-\$97,665

**Warren
Valley
Basin
Watermaster**

Date: June 16, 2010
To: Board of Directors
From: Ed Muzik, General Manager
Subject: **United States Geological Survey – Federal Work
Program Federal Fiscal Year 2010**

**Prepared/
Presented by:** Frank J. Luckino

Recommendation: Staff is recommending that the Board approve the recommendation to approve the revised United States Geological Survey Federal Work program for the federal fiscal year 2010 (October 1, 2009 to September 30, 2010) in the amount of \$132,400 from the wastewater and watermaster funds and authorize the General Manager to execute the cooperative agreement with the United States Geological Survey.

Fiscal Impact:	Wastewater Enterprise Fund	\$ 52,960. (40 percent)
	Watermaster Fund	\$ 79,400. (60 percent)
	Total	\$132,400.

Background:

In 2008, the Board reviewed a three-year work program outlined by the United States Geological Survey for a multi-year work program. The program is in support of on-going subsurface water modeling, analysis specific to the wastewater project, the construction and monitoring of a test well in the vicinity of proposed water reclamation percolation ponds and data analysis and program support to the Hi-Desert Water District. The original program was estimated to be approximately \$900,000.

District staff has been working with the USGS to scope the program appropriate to the current wastewater activities. The original program for the federal fiscal year was proposed to be \$323,900. Based on the current schedule and scope of the wastewater project, staff has renegotiated the scope for a total budget of \$172,500 with the Hi-Desert Water District share at \$132,400. A summary of the original and revised programs are shown in Tables 1 and 2.

Table 1 USGS ORIGINAL WORK PROGRAM

<i>FFY10 Tasks</i>	HDWD	USGS	TOTAL
<i>1: Multi-well monitoring site</i>			
<i>A: Reimbursable</i>	\$0	\$0	\$0
<i>B: Fixed cost</i>	\$0	\$0	\$0
<i>2: Monitoring</i>			
<i>A: Lab analyses</i>	\$30,000	\$0	\$30,000
<i>B: Data collection and evaluation</i>	\$50,600	\$24,000	\$74,600
<i>C: Dissolved Organic Carbon evaluation</i>	\$103,500	\$0	\$103,500
<i>3: Modeling</i>	\$0	\$0	\$0
<i>4: Reclamation Project</i>			
<i>A: Lab analyses</i>	\$3,700	\$0	\$3,700
<i>B: Data collection and evaluation</i>	\$16,300	\$0	\$16,300
<i>5: Reports</i>	\$63,600	\$32,200	\$95,800
TOTAL	\$267,700	\$56,200	\$323,900

Table 2 REVISED USGS WORK PROGRAM

<i>FFY10 Tasks</i>	HDWD	USGS	TOTAL
<i>1: Multi-well monitoring site</i>			
<i>A: Reimbursable</i>	\$0	\$0	\$0
<i>B: Fixed cost</i>	\$0	\$0	\$0
<i>2: Monitoring</i>			
<i>A: Lab analyses</i>	\$30,000	\$0	\$30,000
<i>B: Data collection and evaluation</i>	\$50,600	\$24,000	\$74,600
<i>C: Dissolved Organic Carbon evaluation</i>	\$0	\$0	\$0
<i>3: Modeling</i>	\$0	\$0	\$0
<i>4: Reclamation Project</i>			
<i>A: Lab analyses</i>	\$3,700	\$0	\$3,700
<i>B: Data collection and evaluation</i>	\$16,300	\$0	\$16,300
<i>5: Reports</i>	\$31,800	16100	\$47,900