



## Hi-Desert Water District Classification Specification

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**Job Title:** Equipment Operator

**Job Grade:** 10

**FLSA Status:** Nonexempt

**Date:** June, 2019

### **JOB SUMMARY**

Under the general supervision of the Construction Lead or Construction Supervisor, the Equipment Operator's responsibilities include heavy equipment operation, basic vehicle and equipment maintenance, various construction tasks as necessary, safety, and other duties as assigned as related to capital improvement construction.

### **ESSENTIAL FUNCTIONS** *(include but are not limited to the following)*

*Class specifications are only intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not** include all duties performed by individuals within a classification. In addition, specifications are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.*

- Operates expertly all of the District's heavy equipment, including tractor trailer unit, fork lift, motor grader, water truck, rubber-tired loaders, service trucks, back hoe, and rubber-tired backhoe. Directional boring machine.
- Provides support to all members of the construction crew, including pipe laying and performs semi-skilled task in general maintenance and construction.
- Deals effectively and courteously with customers and the general public.
- Attends safety meetings and applies safe work practices.
- Complies with the District's policies and procedures.
- Leads CRP construction when foreman is not present.
- Location of existing and new infrastructure, marks water mains and lays out job.
- Site preparation for the installation of new infrastructure which includes but not limited to, pothole of existing utilities, set alignment of new water distribution infrastructure
- Maintain accurate information to create a record of as-built drawings for tasks performed

### **JOB SPECIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **Knowledge**

The position of Equipment Operator requires the following knowledge:

- Construction methods, tools, materials, equipment, and procedures.
- Pertinent laws codes, safety order, and safe work practices related to construction work.
- Principles, methods, and practices of construction equipment operation, use, maintenance, and repair.
- Federal, state, and District work safety standards and requirements.
- Rules, regulations, codes application to District construction functions.
- District policies, rules, regulations and procedures.

## **Skills and Abilities**

The physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Operates District vehicles and equipment in distribution system construction, maintenance, and repair work.
- Enters and exits a vehicle multiple times daily.
- Must be able to frequently carry, push, pull, reach, and lift equipment and parts weighing up to 100 pounds.
- Frequently stoops, kneels, crouches, crawls, and climbs during field maintenance and repair work.
- Walks, stands and crouches on narrow, slippery, or moving surfaces, or uneven terrain.
- Works in an environment with exposure to dust, dirt, and significant temperature changes between cold and heat.
- Communicates orally with District staff in face-to-face, one-to-one, and group settings.
- Regularly uses a telephone and mobile radio for communication.
- Uses office equipment such as computer terminals, copiers, and FAX machines.
- Stands and walks for extended time periods.
- Hearing and vision within normal ranges with or without correction.

## **PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

*The essential functions of this position may require the employee to perform the following physical activities. Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.*

- Operate District vehicles and heavy equipment.
- Carry, push, pull, reach, and lift equipment and parts weighing more than 100 pounds on a regular basis.
- Stoops, kneels, crouches, crawls, and climbs during field maintenance and repair work.
- Works in an environment with exposure to dust, dirt, fumes, vapors, noise, inclement weather, and significant temperature changes between cold and heat.
- Use office equipment.
- Stands and walks for extended time periods, and walks on uneven terrain.
- Hearing and vision within normal ranges.

## **QUALIFICATIONS**

### **Education and/or Previous Work Experience**

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- High School diploma or equivalent.
- The position of Equipment Operator requires at least five years of experience with construction and heavy equipment operation.

### **License / Certificate:**

- Possession of a valid Class C California driver's license and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.
- Possession of a valid Class A California driver's license within two (2) years from appointment to the position.
- Possession of a California State Water Resources Control Board Grade 2 Water Distribution Certificate and Grade 1 Water Treatment certificate or must take and pass the CSWRCB Grade 2 Distribution and Grade 1 Water Treatment exams within three (3) testing cycles from appointment to the position. Must submit for the certificate within ten (10) days of notification of passing exam.

### **Other requirements:**

- Completion of and satisfactory results of pre-employment drug test, physical examination indicating fitness for duty, DMV record review, and background investigation.
- This is a Federally regulated DOT position subject to the District's Drug Prevention and Employee Testing Program which is conducted in accordance with Title 49 CFR Part 40.